第４号様式（その６）（実施要領第６条関係）

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| 大阪市内従業者名簿

|  |  |
| --- | --- |
| 事務所等名称 |  |
| 従業者数 | 　　　　　　　　人　 |
| （うち認定事業従事者数） | 　人　 |
|  | 従業者氏名（旧姓使用の場合は、本名を併記すること） | 役職・担当 | 認定事業 | 雇用形態 | 新規雇用 | 各種証明書の添付 |
| 常用 | 左以外 | 勤務実態 | 雇用保険 | 常用雇用 |
| 1 |  |  | □ | □ | □ | □ | □ | □ | □ |
| 2 |  |  | □ | □ | □ | □ | □ | □ | □ |
| 3 |  |  | □ | □ | □ | □ | □ | □ | □ |
| 4 |  |  | □ | □ | □ | □ | □ | □ | □ |
| 5 |  |  | □ | □ | □ | □ | □ | □ | □ |
| 6 |  |  | □ | □ | □ | □ | □ | □ | □ |
| 7 |  |  | □ | □ | □ | □ | □ | □ | □ |
| 8 |  |  | □ | □ | □ | □ | □ | □ | □ |
| 9 |  |  | □ | □ | □ | □ | □ | □ | □ |
| 10 |  |  | □ | □ | □ | □ | □ | □ | □ |
| 11 |  |  | □ | □ | □ | □ | □ | □ | □ |
| 12 |  |  | □ | □ | □ | □ | □ | □ | □ |
| 13 |  |  | □ | □ | □ | □ | □ | □ | □ |
| 14 |  |  | □ | □ | □ | □ | □ | □ | □ |
| 15 |  |  | □ | □ | □ | □ | □ | □ | □ |
| 16 |  |  | □ | □ | □ | □ | □ | □ | □ |
| 17 |  |  | □ | □ | □ | □ | □ | □ | □ |
| 18 |  |  | □ | □ | □ | □ | □ | □ | □ |
| 19 |  |  | □ | □ | □ | □ | □ | □ | □ |
| 20 |  |  | □ | □ | □ | □ | □ | □ | □ |

注１　本名簿の提出にあたっては、従業者ごとに「勤務を証明する出勤簿、またはこれに準ずるものの写し（報告事業年度末日を含む月のもの）を添付して下さい。なお、法人において従業者名簿や組織図等を作成している場合は、その書面をもって代替することができます。（添付資料は必要です。）　２　常用雇用者（これまでに市に提出した名簿等に氏名の記載がない雇用者に限る。）につきましては、当該雇用者ごとに次の資料を添付して下さい。・雇用保険被保険者資格取得等確認通知書（事業主通知書）の写し・常用雇用を証明する労働契約書、労働条件通知書、またはこれに準ずるものの写し３　収集した氏名等の個人情報は、個人情報の保護に関する法律及び大阪市個人情報保護条例を尊守するとともに、個人情報が漏洩や滅失のないよう適切に取り扱います。また収集した情報は、本制度を適正かつ円滑に遂行するために利用し、それ以外の目的では利用いたしません。４　名簿に掲載のない従業者の方、各種証明資料の添付のない従業者の方の確認のため、事務所等を訪問し、勤務実績等について調査させていただくことがありますので、予めご了承下さい。（備考）用紙の大きさは、日本工業規格Ａ４とする。 |