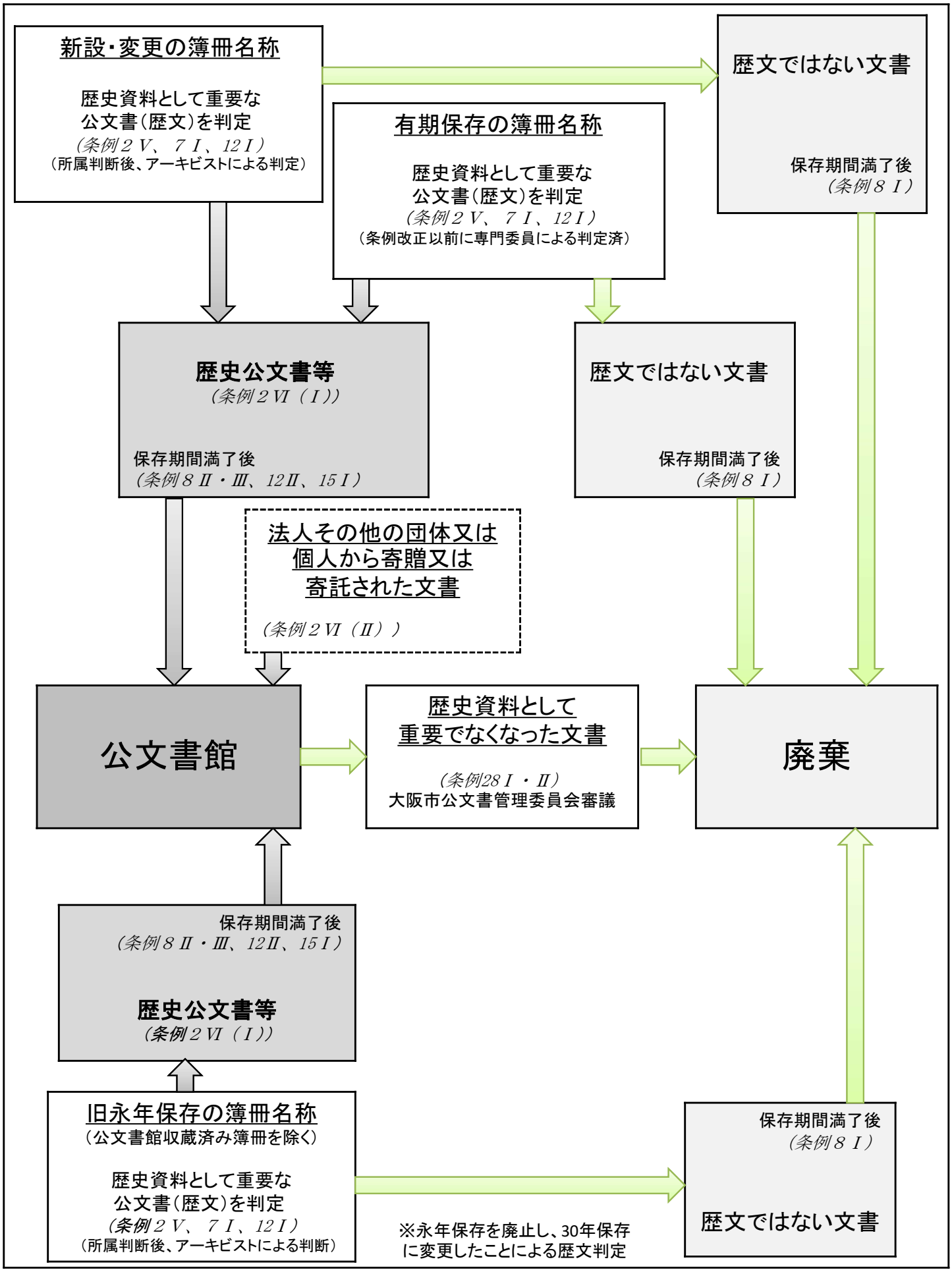4　公文書館に収蔵されるまでの流れ